



## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application  
[\(See Section 3 for contact details\)](#)

### 1. Your organisation or group

Name of organisation	Bratton Park Life		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Bratton Park Life		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To improve the facilities on the village green to include more play equipment for children of varied ages and abilities within the local rurally isolated community. Commence improvements to create a place to play where equipment is more accessible and safer for all children to play and where parents/carers of younger children can meet whilst their children play together more freely and establish more community cohesion. The equipment is designed so more than one child can play on it at once and stimulates more imaginative play.		
In which community area does your project take place? <i>(Please give name – see section 3)</i>	Bratton - Westbury - Central Locality		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 10/04/12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 17/04/12	No <input type="checkbox"/>

<b>Where will your project take place?</b>	The Village Green, Carpenters Lane, Bratton, BA13 4RN
<b>When will your project take place?</b>	February 2012
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	We held an open afternoon for carers and children to discuss their concerns/ideas with us and distributed questionnaires to all village residents, see analysis in Appendix 1. We identified that many carers consider the existing play equipment is not accessible or safe enough for young children to play freely, also there is a need for more equipment to satisfy the demand from older children, see analysis of Park Usage Appendix 2. Villagers believe that offering children in the village a better place to play would positively impact on the use of other village amenities ie. village shop and public house and negate the need to travel elsewhere by car as the village is rurally isolated.
<b>How many people will benefit from your project?</b>	1200
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	Culture - More play areas and open spaces  Westbury Area Community Plan - pg 27
<b>Any other information about your project. (Limited to a 1000 characters)</b> We plan to create a place to play which is more accessible and where carers of children can meet whilst their children play together. The equipment is designed so more than one child can play on it at once and stimulates more imaginative play:- low level climbing frame, wooden log train, 4 seater springy see-saw, team swing, spinning cone climber, wide embankment slide making use of the natural resource sloping bank, benches. Children can play on equipment built for the purpose not climb on the recycling bins, negate older children from playing on toddler swings, increased opportunity for all children to play on more equipment at peak times, encourage residents who may have previously avoided the park at these times and not having the opportunity to interact with others leading to increased community cohesion. Children can play more freely enabling carers to be more social, encourage more activity within the village and use of other village amenities with less need to travel.	
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="7"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
 Bratton Parish Council will continue to service and maintain the equipment once on site and take responsibility for safety inspections, safe guarding, public liability etc.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We plan to hold another Open Afternoon once the project is complete and established.  
 We will also send out questionnaires again to gain feedback.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB 09/05/12

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder	Amount Applied For	Amount Received
Landfill Community Fund	£10,000	£10,000
Selwood Housing	£1,000	£250
Lottery Awards for All	£9,133	£9,133
Bratton Parish Council	£3,000	£3,000

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**4. Information relating to your last annual accounts (if applicable)**

<b>Year ending:</b>	<b>Month:</b>	<b>Year:</b>
<b>A - Total income:</b>	£N/A	
<b>B - Minus total expenditure:</b>	£N/A	
<b>Surplus/deficit for year: (A minus B)</b>	£N/A	
<b>Free reserves currently held (i.e. money not committed to other projects/operating costs)</b>	£N/A	

**5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
7 items of equipment	£18,698	<b>Own fundraising/reserves</b>	C	£500
Safer surfacing	£2,394	Selwood Housing	C	£250
Install and carriage	£6,082	<b>Parish/town council</b>	C	£3,000
Security fencing	£380			£
Remove soil	£250	<b>Trusts/foundations</b>		£
	£	Landfill Community Fund	C	£10,000
	£	<b>In kind</b>		£
	£			£
	£			£
	£	<b>Other</b>		£
	£	Lottery Awards for All	C	£9,133
<b>Total Project Expenditure</b>	<b>£27,804</b>	<b>Total Project Income</b>		<b>£</b>
<b>Total project income B</b>		£22,883		
<b>Total project expenditure A</b>		£27,804		
<b>Project shortfall A – B</b>		£4,921		
<b>Grant sought from Wiltshire Council Area Board</b>		£4,921		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>				
<b>Please give the name of the organisations' bank account e.g. Chippenham Scouts</b>				

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date) N/A or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 19/09/2012

**Position in organisation:** Secretary

**Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))**